



## VENTURA COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL MEETING

September 14, 2022

9:00 a.m. to 11:00 am

Area Agency on Aging Advisory Council Center  
646 County Square Drive, Ventura

<https://us06web.zoom.us/j/88169383919>

VCAAA Advisory Council Role – To provide leadership, input, and advocacy as facilitators between VCAAA and the community, in support of VCAAA’s mission.

VCAAA Role – VCAAA is the responsible agency to seek, serve, administer, and manage available funding to ensure resources are allocated to serve Ventura County, creating integrated community-based services where older adults and people with disabilities can age in their community with dignity and respect.

### A G E N D A

- 9:00 a.m.
1. Call to Order and Agenda Review Karen Gorback
  
  2. Pledge of Allegiance Karen Gorback
  3. Administering the Oath of Office to New Members Monique Nowlin
  4. Approval of Area Agency on Aging Advisory Council Minutes of July 13, 2022 Karen Gorback
  
  5. Public Comments  

Procedure: The public is welcome to comments. All comments not related to items on the agenda may be made at the beginning of the meeting only. Comments are limited to three minutes per person.
  
  6. Consent Agenda Items Karen Gorback
    - 6.1 Housing Committee Report – July 19, 2022 and August 17, 2022
    - 6.2 Transportation Committee Report – July 13, 2022
    - 6.3 Work Force Committee Report – July 15, 2022
    - 6.4 Health & Nutrition Committee Report – May 18, 2022
    - 6.5 Health & Nutrition Committee Report – July 27, 2022

## DISCUSSION ITEMS/PRESENTATION/MOTION

- |     |  |                               |
|-----|--|-------------------------------|
| 7.1 | Consider Adoption of a Resolution Authorizing Remote Staff Teleconference Meetings of the Advisory Council for a 30-Day Period Pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act                       | Karen Gorback                 |
| 7.2 | 2022 VCAAA Advisory Council Local Agency Biennial Notice   | Victoria Jump                 |
| 7.3 | Recommendation for Use of California Department of Aging Older Adult Recovery and Resilience (OARR) Funding for Legal Services   | Martha Shapiro/Lynette Harvey |
| 7.4 | ADRC Standing Business – Update on Goals and Workplan <ul style="list-style-type: none"><li>• Update on system transition from ReferNet and i-Carol</li><li>• In Depth Analysis of Call Center Data Per Advisory Council Request</li></ul> | Ben Rhodes                    |
| 7.5 | Recommendation on Proposed Expenditures for the California Department of Aging Older Adult Recovery and Resilience (OARR) Funding for Intergenerational Meals  | Ben Rhodes                    |
| 7.6 | PIO Update   | Monique Nowlin                |
| 7.7 | Program Spotlight – Health Insurance Counseling and Advocacy Program and Medicare Open Enrollment – What You Need to Know  | Sonia Vaughn                  |
| 7.8 | Ventura County Master Plan for Aging   | Victoria Jump                 |

## INFORMATIONAL ITEMS

- |     |   |   |
|-----|---|---|
| 8.  | Meeting Calendar  | Karen Gorback   |
| 9.  | Committee Membership List   | Karen Gorback   |
| 10. | Other Committee Meetings: <ul style="list-style-type: none"><li>a. California Senior Legislature Update</li><li>b. VCAAA Foundation Update</li><li>c. LGBTQ Aging Coalition</li><li>d. Dementia Friendly Ventura County</li></ul> | Gitt/Gorback/<br>Guerra<br>Nowlin<br>Shapiro<br>Hashemzadeh |
| 11. | Comments from the Chair   | Karen Gorback   |
| 12. | Other Business  | Karen Gorback   |

11:00 am 13. Adjournment in memory of Carmen Ramirez

Karen Gorback

The next meeting will be:

Wednesday, November 9, 2022 (9:00 am – 11:00 am)

Via Zoom and in person

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Area Agency on Aging staff at (805) 477-7300 at least three days prior to the meeting.

VENTURA COUNTY AREA AGENCY ON AGING  
Advisory Council Meeting Minutes  
646 County Square Drive, Suite 100  
Ventura, CA 93003  
July 13, 2022

Advisory Council Members Present:

Stephanie Belding (Thousand Oaks COA)  
Carina Forsythe (Fillmore COA)  
Jaydon Gaines (Service Provider)  
Tony Gitt (CSL)  
Lynette Harvey (Service Provider)  
Maureen Hodge (Focused Population)  
Carol Leish (Focused Population)  
William Nelson (Ventura COA)  
Clark Owens (Oxnard COA)  
Janet Plant (Simi Valley COA)

Anna Reilley (Fillmore COA)  
Carmen Reyes (Camarillo COA)  
Nancy Rowe (Camarillo COA)  
Anita Ruiz (BOS)  
Jeanette Sanchez-Palacios (BOS)  
Martha Shapiro (Service Provider)  
Peter Schreiner (Focused Population)  
Marietta Sperry (Simi Valley COA)  
Alice Sweetland (Oxnard COA)

Advisory Council Members Absent:

Loretta Allen (Thousand Oaks COA)  
Ron Berkowsky (Focused Population)  
Aleta Buckelew (BOS)  
Smita Dandekar (BOS)  
Rossanna Guerra (CSL)

Bill Nugent (Ojai COA)  
Reynaldo Rivera (Focused Population)  
Sue Tatangelo (Service Provider)  
Sylvia Taylor-Stein (BOS)

VCAAA Staff Members Present:

Jennifer Connell (Data Entry Operator)  
Julianna Eusano (Fall Prevention)  
Jannette Jauregui (PIO)  
Victoria Jump (Director)  
Jocelyn Mungaray (Social Worker)

Monique Nowlin (Deputy Director)  
Jason Sagar (Program Administrator)  
Ben Rhodes (Direct Program Operations)  
Jerrica Van Nest (Social Worker)  
Rene Verduzco (Management Assistant)

Members of the Public Present:

Alexa Martin

- 1) **Call to Order and Agenda Review** – The July 13, 2022, Advisory Council meeting was called to order at 9:02 am by Chair Karen Gorback.
- 2) **Pledge of Allegiance** – The Pledge of Allegiance was led by William Nelson.
- 3) **Administering the Oath of Office** – Monique Nowlin swore in all members in attendance, both in person and via Zoom, to the Ventura County Area Agency on Aging’s Advisory Council. Signed oaths were collected and filed by Rene Verduzco.

**4) Approval of Area Agency on Aging Advisory Council Minutes of May 11, 2022**

Motion: Approve with the addition of Jaydon Gaines' attendance at the May 11, 2022 Advisory Council Meeting.

Moved by Carol Leish, seconded by Martha Shapiro

Result: Motion passed

**5) Public Comments – None**

Procedure: The public is welcome to comments. All comments not related to items on the agenda may be made at the beginning of the meeting only. Comments are limited to three minutes per person.

**6) Consent Agenda Items**

**6.1 Housing Committee Report – May 17, 2022**

**6.2 Transportation Committee Report – May 31, 2022**

**6.3 Workforce Committee Report – May 26, 2022**

**6.4 Optimal Aging Committee – March 24, 2022**

**6.5 Optimal Aging Committee Report – May 25, 2022**

Motion: Approve all consent agenda items

Moved by Clark Owens, seconded by Carol Leish

Result: Motion passed

**DISCUSSION ITEMS/PRESENTATION/MOTION**

**7.1) Consider Adoption of a Resolution Authorizing Remote Staff Teleconference Meetings of the Advisory Council for a 30-Day Period Pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act**

Motion: Approve

Moved by Clark Owens, seconded by Janet Plant

Result: Motion Passed

**7.2) VCAAA Meal Program Update – Director Jump provided statistics achieved from the VCAAA Restaurant Meal Program during Covid era. The program has achieved almost 7 million meals served in the past 2 years. The restaurant meal program will be coming to an end, 2/3 removed in June 2022 and will completely discontinue July 31, 2022.**

VCAAA Foodbox, Senior Nutrition, Medically Tailored Meals and Project Room Key will all continue. Project Room Key is approved by the Board of Supervisor's through September 30, 2022. Currently, individuals are being waitlisted due to funding.

**7.3) Governor's Budget Update – new investments for older adults –** Director Jump informed the Advisory Council of the Governor's Budget approved June 2022.

- \$60 Million+ approved for older adults affected by Covid in the past 2 years as Covid mitigations.
- Money for communities to become age friendly.
- California Association received \$59 million this year, \$89 million in year 2 and \$35 million in year 3 to modernize the Older Californians Act.

**7.4) Formation of committees – intergenerational meals and legal –** The State of California provided \$106 million for Older Adults Recovery and Resilience program. Funding includes Fall Prevention, Intergenerational Meals Program, Family Caregiver and Legal. Funding period covers 2.5 years. VCAAA is targeting January 2023 to start Legal and Intergeneration Meals Program.

**7.5) Review of ADRC Program Year to Date and Board Providing Direction for FY 2022-2023**

- **End of Year Data report –** Dr. Rhodes presented a PowerPoint to present FY 2021-2022 ADRC Program stats. The CDA focuses on 4 main data points: Follow-up Calls (13,740), Intakes (6,833), Total Calls (23,096) and Referrals (902).
- **Discuss Proposed Goals:**

- CDA:**
1. Increase Capacity to serve more people by expanding ADRC network statewide.
  2. Increase public awareness of and access to ADRC services by creating a public portal.
  3. Support continuous quality improvement and innovation initiatives, in person training and technical assistance.
  4. Maintain compliance with program requirements.
  5. Partner with stakeholders, internal and external.
  6. Modernize CDA supports and services for partners.

- VCAAA:**
1. Launch iCarol API for real-time data updates on shared clients
  2. Improve service referral process and reporting
  3. Assist CDA in refining data dictionary for statewide reporting
  4. Develop ADRC module for quarterly reports
  5. Develop data-driven workload metrics for CDA funding formulas to support sustainable ADRC growth.

**7.6) PIO Update –** Jannette Jauregui gave a brief overview of her responsibilities as the VCAAA Public Information Officer. VCAAA received National Association of Counties Achievement award for PEARLS program. VCAAA also won a bronze award from National Mentor Media for Livewell Magazine and a merit award for La Buena Vida video marketing campaign and for Senior Nutrition Farm newsletter. Jannette also shared that VCAAA is on Facebook, Twitter and Instagram.

VCAAA is hosting Brain Health & Wellness seminars. Registration flyer can be found on VCAAA website.

**INFORMATIONAL ITEMS**

- 8) **Meeting Calendar** – [2022-2023 Advisory Council Meeting Schedule](#)
- 9) **Committee Selection** – [2022-2023 Committee Preference Form](#)
- 10) **Other Committee Meetings**
- a. **California Senior Legislature Update** – Tony Gitt presented upcoming bills that will affect older adults:
- AB 1884 – Hospice care: Standards
  - AB 1907 – Long Term Health Care Facilities: Inspections
  - AB 1962 – Telephone Support Services: Seniors/Individuals w/ disabilities
  - AB 2069 - California Home Health Aide Training Scholarship Act
  - AB 2077 – Medi-Cal: Monthly Maintenance Amount: Personal & Incidental Needs
  - AB 2145 – Dental Services: Skilled Nursing Facilities & Intermediate Care Facilities/Developmentally Disabled
  - AB 2338 – Health Care Decisions: Surrogates
  - AB 2511 – Skilled Nursing Facilities: Back-up Power Source
  - SB 842 – Health Care: Medical Good: Reuse & Redistribution
- b. **VCAAA Foundation Update** – Janette Jauregui gave a brief description of the VCAAA Foundation Committee. The goal of Foundation Committee is to support and raise funds for VCAAA. Advertisements in the Livewell magazine are used to raise funds. This year’s deadline for ad space will be before August 31, 2022.
- c. **LGBTQ Aging Coalition** – Martha Shapiro shared the Sexual Identity and Gender Identity training video with the Advisory Council. Training videos for VCAAA LGBTQ Aging Coalition can be found at <https://www.vcaaa.org/about-us/advocacy/lgbt-aging/lgbt-aging-coalition-business-resources-training/>.
- d. **Dementia Friendly Ventura County** – Monique Nowlin informed the council that DFVC has changed One-Stop events to quarterly on the first Wednesdays of the last month in the quarter (Mar, Jun, Sept, Dec). The first One-Stop event will be held the Camarillo Healthcare District. One-Stop events will be known as Living Well Caring Well.
- 11) **Comments from the Chair** – Chair Gorback thanked committee members and staff for continued efforts and reminded council members to include an e-mail in their biographies for the Advisory Council webpage.
- 12) **Other Business** – Alice Sweetland reminded members about the legacy awards coming up.
- 13) **Adjournment** – The July 13, 2022, Advisory Council meeting was adjourned at 11:04 AM.

**TO:** VCAAA Advisory Council Members  
**FROM:** Martha Shapiro, Committee Chair  
**DATE:** July 19, 2022  
**SUBJECT:** **Housing Committee Report from July 19<sup>th</sup>, 2022**

Housing Committee Members Present:

Stephanie Belding (Thousand Oaks COA)      Bill Nugent (Ojai COA)  
Rossanna Guerra (CSL)

Housing Committee Members Absent:

Jaydon Gaines (Service Provider)      Martha Shapiro (Service Provider)  
Anna Reilley (Fillmore COA)

VCAAA Staff Members Present:

Monique Nowlin (Deputy Director)  
Ben Rhodes (Direct Program Operations Manager)  
Rene Verduzco (Management Assistant)

- 1. Welcome and Introductions** – Rene Verduzco called roll. Committee members Stephanie Belding, Rossanna Guerra and Bill Nugent were present. Jaydon Gaines, Anna Reilley and Martha Shapiro were absent. The Housing Committee did not reach a quorum for the July 19<sup>th</sup>, 2022 meeting. The meeting was called to order at 2:08 pm. No introductions were made.
- 2. Public Comments** – No public comments.
- 3. Home Share Update** – Ben Rhodes shared the VCAAA Housing Committee website: [vcaaa.org/our-services/housing/](https://vcaaa.org/our-services/housing/). The housing website features many different resources for housing in Ventura County. Applications for VCAAA Homeshare program providers and seekers can be found as a hyperlink. The committee discussed some of the challenges faced with the Homeshare Program such as finding pet friendly providers, cost of housing, public awareness, etc. Stephanie Belding suggested creating a general interest form specifically for Homeshare to avoid losing provider interest by having them fill out a longer application in the early phase. Rossanna Guerra would like to partner with the city aging councils to spread awareness of the VCAAA Homeshare Program. Bill Nugent explained to the committee how expensive building housing in Ventura County has become. ADU's have become extremely popular and directly affecting prices. Rossanna Guerra volunteered to make a public comment as a citizen during the next City of Thousand Oaks Council meeting the start the discussion of housing for older adults.



4. **AARP Roadmap to Livability – Housing Workbook Review** – Agenda Item 4 has been tabled to be discussed at the next Housing Committee Meeting due to lack of a quorum.
5. **Next Meeting Date** – August 17, 2022, from 1 pm to 2 pm.
6. **Adjournment** - Meeting adjourned at 2:46 pm.

**TO:** VCAAA Advisory Council Members  
**FROM:** Martha Shapiro, Committee Chair  
**DATE:** August 17<sup>th</sup>, 2022  
**SUBJECT:** **Housing Committee Report from August 17<sup>th</sup>, 2022**

Housing Committee Members Present:

Jaydon Gaines (Service Provider) Martha Shapiro (Service Provider)  
Anna Reilley (Fillmore COA)

Housing Committee Members Absent:

Stephanie Belding (Thousand Oaks COA) Rossanna Guerra (CSL)  
Carina Forsythe (Fillmore COA) Bill Nugent (Ojai COA)

VCAAA Staff Members Present:

Monique Nowlin (Deputy Director)  
Ben Rhodes (Direct Program Operations Manager)  
Rene Verduzco (Management Assistant)

1. **Welcome and Introductions** – The VCAAA Housing Committee meeting was called to order at 1:08 pm. Staff and present committee members took turns introducing themselves and roles with VCAAA Housing Committee and Advisory Council. The Housing Committee did not reach a quorum for today’s meeting.
2. **Public Comments** – No public comments.
3. **Home Share Update** – TABLED
4. **AARP Roadmap to Livability – Housing Workbook Review** – TABLED
5. **Next Meeting Date** – September 20, 2022, from 2 pm to 3 pm.
6. **Adjournment** - Meeting adjourned at 1:14 pm.

**TO:** VCAAA Advisory Council Members  
**FROM:** Carol Martin, Committee Chair  
**DATE:** July 13<sup>th</sup>, 2022  
**SUBJECT:** **Transportation Committee Report from July 13<sup>th</sup>, 2022**

**Transportation Committee Members Present:**

Tony Gitt (CSL)  
Carol Martin (Chair) (Simi Valley COA)  
Clark Owens (Oxnard COA)  
Jeannette Sanchez-Palacios (BOS)

**VCAAA Staff Members Present:**

Monique Nowlin (Deputy Director)  
Benjamin Rhodes (Direct Program Operations Manager)  
Jason Sagar (Transportation & Elder Help Coordinator)  
Rene Verduzco (Management Assistant)

**Members of the Public Present**

Claire Grasty (Director of Public Transit)

1. **Welcome and Introductions** – Meeting was called to order at 11:20 am. Committee members and staff made introductions.
2. **Public Comments** – None.
3. **Claire Grasty, Director of Public Transit and Caitlin Brooks, CTP Project Manager, VCTC** – A survey was sent out focused on the older population and people with disabilities to help shape the Comprehensive Public Transportation Plan. The survey provided feedback to help determine the population needs. Once data is compiled a draft plan will be published. Public Transit is also working on a Coordinated Plan focused not only on public transit but also private companies and services. The goal of these plans is to fill the gap in public transit. Strategies include but are not limited to; documenting accessibility of county wide bus stations, interface with 211, partnering with Social Services, procurement of wheelchair accessible vehicles, same day medical rides, free and reduced fare programs, volunteer driver programs, etc.
4. **Election of Chair** – Tony Gitt nominated himself as the Chair for the Transportation Committee with a 2<sup>nd</sup> from Jeannette Sanchez-Palacios.
5. **Elder Help Update** – Jason Sagar has been promoted to Program Manager for PEARLS, ADRD, FCSP, DACE & 3B Case Management. VCAAA will be hiring for the Transportation & Elder Help Coordinator position.
6. **Next Meeting Date** – The next Transportation Committee meeting will be held on September 14, 2022.

7. **Adjournment** – The Transportation Committee meeting was adjourned at 12:12 pm.

**TO:** VCAAA Advisory Council Members

**FROM:** Karen Gorback, Committee Chair

**DATE:** July 15<sup>th</sup>, 2022

**SUBJECT: Workforce Committee Report from July 15<sup>th</sup>, 2022**

Committee Members Present

Loretta Allen (Thousand Oaks COA)  
Stephanie Belding (Thousand Oaks COA)  
Karen Gorback (CSL)

Carol Leish (Focused Population)  
William Nelson (Ventura COA)  
Reynaldo Rivera (Focused Population)

VCAAA Staff Present

Jannette Jauregui (Public Information Officer)    Rene Verduzco (Management Assistant)  
Monique Nowlin (Director)

Members of the Public Present

Vivian Pettit (Presenter HSA)

1. **Welcome and Introductions** – Meeting was called to order at 10:02 am. Rene Verduzco called roll. The Workforce Committee reached a quorum with all members present. Reynaldo Rivera introduced himself as a new member of the Advisory Council and Workforce Committee.
2. **Public Comments** – No public comments.
3. **Career Services Operations Manager, Human Services Agency** – Vivian Pettit was a guest speaker from the County of Ventura’s Human Services Agency. Vivian shared some data provided by the Bureau of Labor. Key points of presentation:
  - In 2020 there were 10.5 million workers over the age of 65.
  - 20% of the current workforce are age 55 and older and will increase to 30% by 2025.
  - 78% of seniors surveyed by AARP have faced age discrimination in the workplace
  - Older workers are motivated to learn and mentor younger workers.
  - HSA offers a program “On the Job Training” that reimburses employers up to 50% of a worker’s training wages.
  - Indeed, Glassdoor, LinkedIn are great resources for older workers searching for employment.
  - Workforce Innovation and Opportunity Act (WIOA) partners with the U.S. Department of Labor, Departments of Education and Health/Human Services to provide resources for local job seekers.
  - There are no income requirements for WIOA.
  - Only requirements are 1) over age 18, 2) right to work documentation and 3) if male, registration for selective services.

4. **Updating VCAA Website** – “Get that Job” webpage has already been added to vcaaa.org. The committee would like to add vetted websites for older adults and people with disabilities to job search on the Workforce Committee webpage.
5. **Future Committee Goals Discussion** – Once the Workforce Committee webpage is updated, the committee would like to ensure regular maintenance conducted to ensure resources are up to date. The committee discussed the idea of breaking down the “Get that Job” video to smaller snippets to be reviewed at the September Workforce Committee Meeting. Members would like to present “Get that Job” video at the City Aging Meetings.
6. **Next Meeting Date** –The next Workforce Committee will be held on September 16<sup>th</sup>, 2022.
7. **Adjournment** - Meeting was adjourned at 11:16 am.

**TO:** VCAAA Advisory Council Members  
**FROM:** Sue Tatangelo, Committee Chair  
**DATE:** May 18<sup>th</sup>, 2022  
**SUBJECT:** **Nutrition and Health Committee Report from May 18<sup>th</sup>, 2022**

Committee Members Present

Loretta Allen	Alice Sweetland
Maureen Hodge	Sue Tatangelo
Marietta Sperry	

VCAAA Staff Present

Jannette Jauregui	Benjamin Rhodes
Monique Nowlin	

1. **Call to Order** – The Senior Nutrition and Health Committee Meeting was called to order at 12:30 PM.
2. **Update on last agenda action items and further discussion/Action:**
  - a. **One Stop / Seminar on Brain Health and Wellness Report and Updates** – Ben Rhodes informed the committee that the attendance for the One Stop seminars has been low and opted to move the subsequent meetings to noon for higher attendance.
  - b. **Senior Nutrition Placemat Update** – Ben Rhodes presented the draft placemats with recipes and content provided from the dietitians. The committee approved the draft and elected to move forward with the design and layout.
  - c. **Robotic Pets** – Monique shared with the committee that all robotic pets have been distributed. Dr. Marietta Sperry is requesting a seminar presentation on robotic pets as well as a breakdown of how many were distributed and how the committee can order more.
3. **Other Business** – The next Senior Nutrition and Health Committee Meeting will be held on July 27, 2022.
4. **Adjournment** – Meeting was adjourned at 12:52 PM

**TO:** VCAAA Advisory Council Members  
**FROM:** Lynette Harvey, Committee Chair  
**DATE:** July 27<sup>th</sup>, 2022  
**SUBJECT:** **Nutrition and Health Committee Report from July 27<sup>th</sup>, 2022**

Committee Members Present

Karen Gorback  
Smita Dandekar

Maureen Hodge  
Lynette Harvey

VCAAA Staff Present

Jannette Jauregui

Benjamin Rhodes

1. **Chair Update** – The Senior Nutrition and Health Committee Meeting was called to order at 12:36 PM. Lynette Harvey thanked the committee for opportunity to fill in as chair while Sue Tatangelo is out.
2. **Meal Program Update** – Benjamin Rhodes reviewed the existing VCAAA meal programs. The Restaurant Meals program will come to an end on Sunday July 31, 2022. The Restaurant Meals program fulfilled its purpose to 1) serve older adults and people with disabilities 2) give business to restaurants that were affected during the pandemic. VCAAA will continue with the Foodbox Program, Project Room Key, and Nutritional Support.
3. **Older Californians Nutrition Program and Intergenerational Activities**
  - a. **Update** – The state has bundled up grant money for a 30-month period starting July 2022 through December 2024. The money will be used to fund intergenerational feeding to be mitigated by the Advisory Council. Currently the funding is one-time only in the amount of \$482,622 for VCAAA.
  - b. **Brainstorming Session** – One idea is to partner with another agency or non-profit and supplement existing programs rather than starting a new program from scratch. Lynette would like to expand the Senior Nutrition Garden to increase the number of fresh vegetables included in the monthly Foodbox deliveries. Karen would like to reach out to local elementary schools with the goal to “adopt a garden” and meet the “intergenerational” requirement. The committee also discussed challenges of starting a new program with the school districts and seniors such as “red flags” (i.e., background checks, staffing, liability, etc.).
3. **Other Business** – The next Senior Nutrition and Health Committee Meeting will be held on September 21<sup>st</sup>, 2022.
4. **Adjournment** – Meeting was adjourned at 1:47 PM



## 2022 Local Agency Biennial Notice

Name of Agency: Area Agency on Aging Advisory Council  
Mailing Address: 646 County Square Dr, Suite 100, Ventura, CA 93003  
Contact Person: Rene Verduzco Phone No. 805-477-7338  
Email: rene.verduzco@ventura.org Alternate Email: monique.nowlin@ventura.org

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

**An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** (If your code is over five years old, amendments may be necessary.)

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**Verification** (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
*Signature of Chief Executive Officer*

\_\_\_\_\_  
*Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to: **E-Mail to: [form700clerk@ventura.org](mailto:form700clerk@ventura.org)**

or  
**Mail to: Clerk of the Board of Supervisors  
800 S. Victoria Avenue, L# 1920  
Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

**2022 CONFLICT OF INTEREST CODE FOR  
VENTURA COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Ventura County Area Agency on Aging, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Ventura County Area Agency on Aging. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Clerk of the Ventura County Board of Supervisors' Office which shall be the Filing Officer.

**IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.**

**APPROVED AND ADOPTED** this 14<sup>th</sup> day of September, 2022:

By: \_\_\_\_\_  
Print Name: Karen Gorback  
Title: Advisory Council Chair

**EXHIBIT A - DESIGNATED POSITIONS**

<b># of POSITIONS</b>	<b>POSITION TITLE</b>	<b>DISCLOSURE CATEGORIES (From Exhibit B)</b>
38	Advisory Council Members	6

## **EXHIBIT B - DISCLOSURE CATEGORIES**

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

### **Category 1 - BROADEST DISCLOSURE**

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

### **Category 2 - REAL PROPERTY**

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

### **Category 3 - LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

### **Category 4 - PROCUREMENT**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

### **Category 5 - REGULATION AND PERMITTING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

### **Category 6 - FUNDING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department

**TO:** VCAAA Advisory Council Members  
**FROM:** Victoria Jump, Director  
**DATE:** September 13, 2022  
**SUBJECT:** **Recommendation for Use of California Department of Aging Older Adult Recovery and Resilience (OARR) Funding for Legal Services**

Ad Hoc Committee Members Present:

Lynette Harvey (Service Provider)

Martha Shapiro (Service Provider)

VCAAA Staff Members Present:

Victoria Jump, Director

The Ad-Hoc committee was formed at the July 2022 Advisory Council meeting where staff provided notification that the California Department of Aging released Older Adult Recovery and Resilience funding for Legal and Intergenerational Services. Martha Shapiro and Lynette Harvey both volunteered to serve on the Legal Ad Hoc committee. The Ad Hoc committee met via zoom on August 26, 2022.

\$434,359 is available to expand legal services for the time period January 2023-December 2024. The intent of the funds is to expand existing legal services that assist older adults, and older adults with disabilities, with a variety of legal problems concerning housing, consumer fraud, elder abuse, Social Security, Supplemental Security Income (SSI), Medicare, Medi-Cal, age discrimination, pensions, nursing homes, protective services, conservatorships, and other matters.

The Ad Hoc committee is recommending that the Advisory Council approve the use of the funds in the following manner:

1. Expand legal services beyond what is being provided by Grey Law through existing pro bono legal services programs. Funds would be provided to community organizations to coordinate the pro bono legal services as well as potentially pay for stipends for attorneys to participate.
2. Explore contracting with the Housing Rights Center or like organization who specialize in housing law including renter rights.
  - Provide outreach and education through in person sessions at senior or community centers as well as online. Suggested topics include trusts and power of attorneys, debt and creditor issues, elder abuse, caregiving issues to include hiring in home care, etc.
3. Online events would be recorded and posted to the website as a permanent legal resource for older adults and caregivers. This would also include an educational

event for elder law attorneys to educate them on the senior services available in the county.

If approved, the next step would be for agency staff to investigate contracting with and/or a releasing an RFP for the service(s) with a contract start date of January 1, 2023.



**VENTURA COUNTY AREA AGENCY ON AGING  
ADVISORY COUNCIL MEETING SCHEDULE  
FY 2022-2023**

All meetings are being held via zoom and in person until further notice.

	<b>Advisory Council</b>	<b>Transportation</b>	<b>Housing</b>	<b>Senior Nutrition &amp; Health</b>	<b>Optimal Aging</b>	<b>Workforce</b>
<b>July</b>	July 13 9-11 a.m.	July 13 11:15 – 12:15 p.m.	July 19 2 – 3 p.m.	July 20 12:30 – 1:30 p.m.	July 27 1 – 2:00 p.m.	July 15 10 – 11 a.m.
<b>August</b>						
<b>September</b>	Sept 14 9-11 a.m.	Sept 14 11:15 – 12:15 p.m.	Sept 20 2 – 3 p.m.	Sept 21 12:30 – 1:30 p.m.	Sept 28 1 – 2:00 p.m.	Sept 16 10 – 11 a.m.
<b>October</b>						
<b>November</b>	Nov 9 9-11 a.m.	Nov 9 11:15 – 12:15 p.m.	Nov 15 2 – 3 p.m.	Nov 16 12:30 – 1:30 p.m.	Nov 16 1 – 2:00 p.m.	Nov 18 10 – 11 a.m.
<b>December</b>						
<b>January</b>	Jan 11 9-11 a.m.	Jan 11 11:15 – 12:15 p.m.	Jan 17 2 – 3 p.m.	Jan 18 12:30 – 1:30 p.m.	Jan 25 1 – 2:00 p.m.	Jan 20 10 – 11 a.m.
<b>February</b>						
<b>March</b>	March 8 9-11 a.m.	March 8 11:15 – 12:15 p.m.	March 21 2 – 3 p.m.	March 22 12:30 – 1:30 p.m.	March 22 1 – 2:00 p.m.	March 17 10 – 11 a.m.
<b>April</b>						
<b>May</b>	May 10 9-11 a.m.	May 10 11:15 – 12:15 p.m.	May 16 2 – 3 p.m.	May 17 12:30 – 1:30 p.m.	May 24 1 – 2:00 p.m.	May 19 10 – 11 a.m.
<b>June</b>						

**New Member Orientation will be held on the 2<sup>nd</sup> Wednesday of (Aug, Oct, Dec, Feb, Apr, Jun) from 12 p.m. – 1:30 p.m. via Zoom. Please email [rene.verduzco@ventura.org](mailto:rene.verduzco@ventura.org) for the registration link.**

